



**How To Import Data by
Uploading Excel Sheet**



DEEPAK VARIYA

Last Login: 01-04-2023 2:27 PM

Online

Search in menu...

- Dashboard
- Download Section
- Organization
- Customer
- Company
- Tasks
- Digital Signature
- Expense
- Items
- Sales
- Purchase
- Vendor
- Purchase
- Payments Made
- Auto Bank Reconciliation

Vendor

In This Slide To Showing You Demo, It'll Show Here Vendor In Purchase Section

Saturday 1st April - 2023, 11:00 AM

Export

Clock Out

Batch Action

Select Organization

Step 1

Go to Any Module Where
You Want To Import The Data

Step 2

First You Have To download
demo Excel sheet
From Here & Fill it The DataYou can Also Export The data
To Excel From the Same Tab

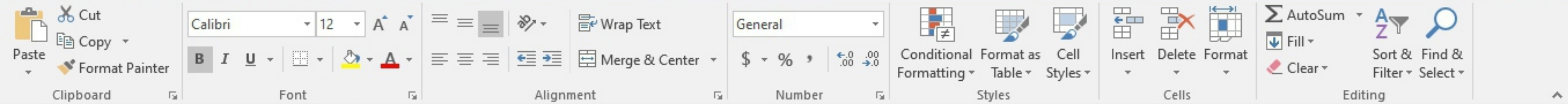
All Vendor

Show 10 entries

	Sr No.	Organization Name	Vendor Company Name	Vendor Code	Vendor Name	Company Type	Contact Person	Landline No.	Cell No.	Email	Status	Permission
☐	1	DEEPAK & CO.	DEFG	VEN/DAVCO/2223/0001	RAJ	LLP	RAJ		9988552233	raj@gmail.com	Active	Everyone
☐	2	DEEPAK & CO.	abcd	VEN/DAVCO/2324/0002	abcd	LLP	abcd	abcd	+919876543210	abcd@gmail.com	Active	Everyone

Showing 1 to 2 of 2 entries

Previous 1 Next



A1 ✕ ✓ *f_x* Organization Name ▼

[illegible]

The Template Will Show You Like This You have To Edit Or Change The data And Save It



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- Auto Bank Reconciliation (ABR)
- Company Law

Vendor

Saturday 1st April - 2023, Time 5:2

Import Vendor

Out

Batch Action

Select Organization

All Vendor

Show 10 entries

Search:

	Sr No.	Organization Name	Vendor Company Name	Vendor Code	Vendor Name	Company Type	Contact Person			Status	Permission
☐	1	DEEPAK & CO.	DEFG	VEN/DAVCO/2223/0001	RAJ	LLP	RAJ	988552233	raj@gmail.com	Active	Everyone
☐	2	DEEPAK & CO.	abcd	VEN/DAVCO/2324/0002	abcd	LLP	abcd	+919876543210	abcd@gmail.com	Active	Everyone

Showing 1 to 2 of 2 entries

Previous 1 Next

Step 3

Now You have To Upload
That Excel Sheet Here
& Data Will be reflect
Automatically Here

Great.. You've Successfully Completed The Session See You In Next Slide..