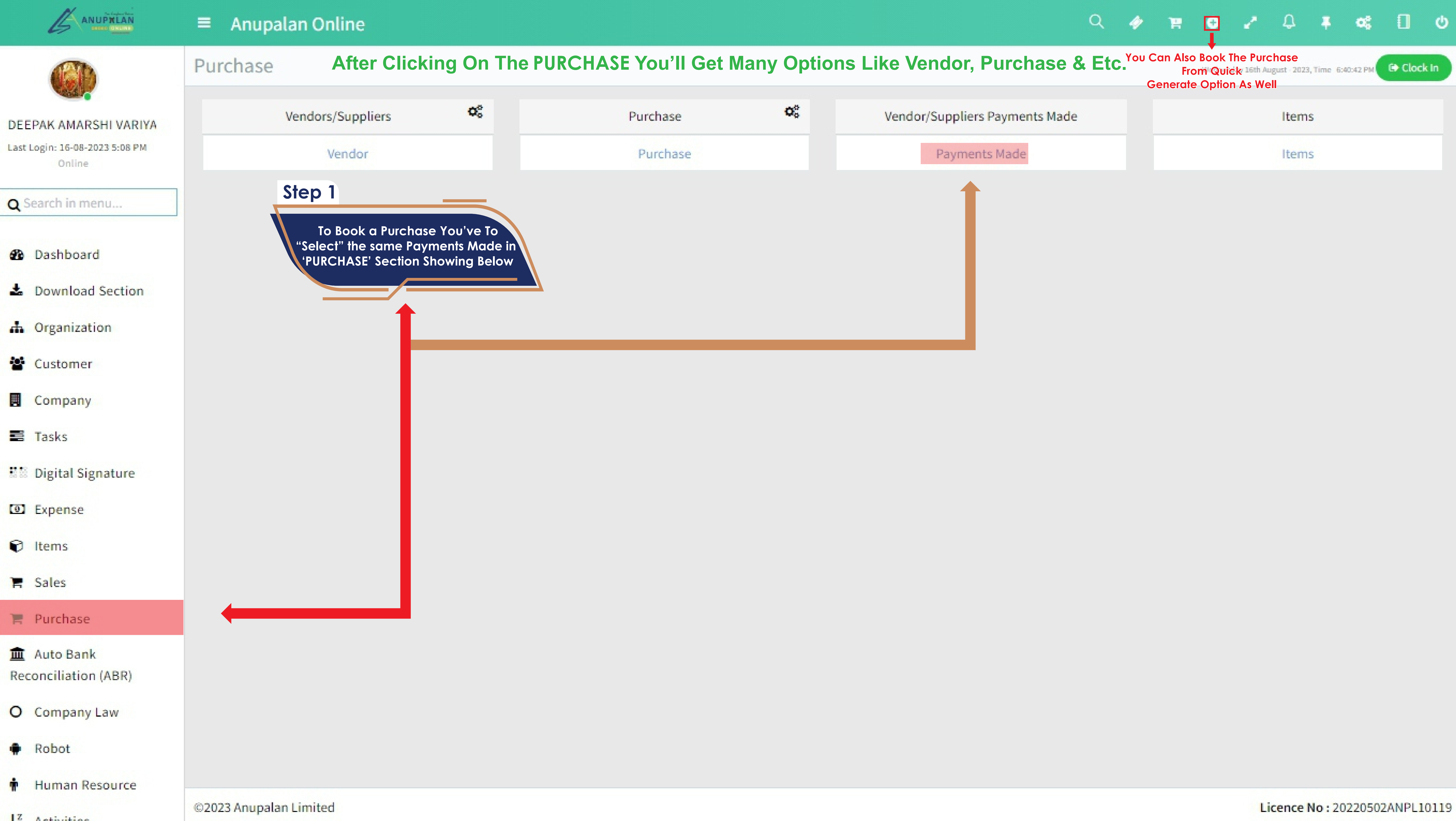
Your Compliance Partner

ANUPALAN ONLINE

How To Book Vendor Payment Entry


ANUPALAN
Anupalan Online
Purchase
After Clicking On The PURCHASE You'll Get Many Options Like Vendor, Purchase & Etc.
You Can Also Book The Purchase From Quick Generate Option As Well
Clock In
DEEPAK AMARSHI VARIYA
Last Login: 16-08-2023 5:08 PM
Online
Search in menu...
Dashboard
Download Section
Organization
Customer
Company
Tasks
Digital Signature
Expense
Items
Sales
Purchase
Auto Bank Reconciliation (ABR)
Company Law
Robot
Human Resource
Vendors/Suppliers
Vendor
Purchase
Purchase
Vendor/Suppliers Payments Made
Payments Made
Items
Items
Step 1
To Book a Purchase You've To "Select" the same Payments Made in 'PURCHASE' Section Showing Below
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ANUPALAN ONLINE

Anupalan Online

Payments Made

Wednesday 16th August 2023, Time 6:50:17 PM

Clock In

DEEPAK AMARSHI VARIYA

Last Login: 16-08-2023 5:08 PM

Online

Search in menu...

- Dashboard
- Download Section
- Organization
- Customer
- Company
- Tasks
- Digital Signature
- Expense
- Items
- Sales
- Purchase
- Auto Bank Reconciliation (ABR)
- Company Law
- Robot
- Human Resource

Batch Action | 01/08/2023 - 31/08/2023 | Select Organization

Export

Step 2

NOW “CLICK” ON THE + BUTTON SHOWN YOU IN THE DIAGRAM

You can also add data by uploading Excel Sheet

Auto Bank Reconciliation Code

This Transaction ID Generated By System (12 Digit Unique VID)

Payments Made

Common Search...

	Action	Transactio...	ABR Code	Invoice No	Payment D...	Purchase D...	Organization Name	Supplier / Vendor Na...	Amo
		[illegible]	DAVSBI11082023/A1/DR281	030/04/VL044...	11-08-202	01-07-2023	DEEPAK A. VARIYA & CO.	VICHARE EXPRESS & LO...	281
		[illegible]	DAVHDFC05082023/A1/DR591.1799999999999	HT242710032...	05-08-2023		CO.	BHARTI AIRTEL LIMITED	591
		[illegible]	DAVHDFC04082023/A1/DR3244	JULY 2023	04-08-2023	15-07-2023	DEEPAK A. VARIYA & CO.	HDFC BANK LIMITED	3244
		[illegible]	DAVHDFC02082023/A1/DR20000	24/2023-24	02-08-2023	09-06-2023	DEEPAK A. VARIYA & CO.	CHIRAG FADIA & COMPA...	2000
		[illegible]	DAVHDFC01082023/A1/DR2000	20/2023-24	01-08-2023	09-06-2023	DEEPAK A. VARIYA & CO.	Archana c Fadia	2000

Total Records : 5

1-5 of 5

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DEEPAK VARIYA
Last Login: 01-04-2023 2:27 PM
Online

Search in menu...

- Dashboard
- Download Section
- Organization
- Customer
- Company
- Tasks
- Digital Signature
- Expense
- Items
- Sales
- Purchase
  - Vendor
  - Purchase
  - Payments Made
- Auto Bank Reconciliation (ABR)
- Company Law
- Human Recourse

Vendor * DEFG

Select Purchase * (₹ 1.18) 15827649

15827649

Transacation ID * 835721

ABR Code (To Match Autobank Debit Entry) demo — Verify

Ref No demo

Purchase Amount (₹) * 1.18

Amount (₹) * 1

Payment Date 2023-04-01

Select The Payment Method From This Drop Down

Payment Method * Cash

Deposit To Select Deposit To

Notes

Added into Account ✔

This Tick Will Create The Transaction Report In System,
If Untick Then This Transaction Will Not Be Captured In Transaction Report
(Income /exps Reports)

Select Accounts DEEPAK & CO. (A/c.123456789)

Attachment

Click Here To Upload The Attachment like Cheque, Payment Advice, Etc.

Drag files to upload
(or click)

Receive Payment — Back

After Completing The Form Press On Receive Payment Button

Step 3
Select The Vendor Name

Step 4
Select The Outstanding Vendor Invoices

Step 5
Insert Abr Code & Click On Verify Button The Details Will Be Prefilled Automatically.

You'll Get This ABR Code From Auto bank reconciliation Module.

ABR = Auto Bank Reconciliation
= Bank Statement of your Organisation/Firm
Anupalan will generate automatic unique code against each entry i.e. ABR Debit Code for all Debit Entries and ABR Credit Code for Credit Entries upon import / upload of bank statement into module called 'Auto Bank Reconciliation'These auto generated ABR Debit Code and ABR Credit Code will help you error free Reconciliation method i.e. booking of Receipt & Payment entries against your Customer Receipt & Vendor Payment respectively. How Anupalan generates the unique ABR Code against each Bank Entries ?
It is combination of following:
1) Organisation Abbreviations (e.g.AOPL for Anupalan Online Private Limited)
2) Bank Abbreviations (e.g. SBI State Bank of India)
3) Date of Transection of Bank Entry (e.g. 20042023 for 20th April, 2023)4) DR / CR (e.g. DR for Bank Debit Entry & CR for Bank Credit Entry)5) Serial No. A1 (If similar entry in Bank Statement then it will be moved further to A2 and A3 so on...)
6) Amount

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Payments Made

After Submitting The Form You'll be Redirected To All Payment mode List

Saturday 1st April 2023, Time 6:21:04 PM

Clock Out

DEEPAK VARIYA

Last Login: 01-04-2023 2:27 PM

Online

Search in menu...

- Dashboard
- Download Section
- Organization
- Customer
- Company
- Tasks
- Digital Signature
- Expense
- Items
- Sales
- Purchase
  - Purchase
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  - Payments Made
- Auto Bank Reconciliation (ABR)
- Company Law
- Human Recourse

Batch Action

01/04/2023 - 30/04/2023

Select Organization

Step 4

Now You'v Successfully added Payment Mode Entry

Payments Made

Common Search...

Action	Transactio...	ABR Code	Invoice No	Payment D...	Purchase D...	Organization Name	Supplier / Vendor Na...	Amount	Payment...	Booked By
	835721		MLCB2087489...	01-04-2023	19-08-2022	DEEPAK & CO.	DEFG	1.00	Cash	DEEPAK VA...

You Get 2 Action Here Edit & Delete

Total Records : 1

1-1 of 1

Great.. You've Successfully Completed The Session See You In Next Slide..

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