



How To Book
Purchase

**DEEPAK AMARSHI VARIYA**

Last Login: 16-08-2023 5:08 PM

Online

 Search in menu...

-  Dashboard
-  Download Section
-  Organization
-  Customer
-  Company
-  Tasks
-  Digital Signature
-  Expense
-  Items
-  Sales
-  **Purchase**

 Auto Bank
Reconciliation (ABR) Company Law Robot Human Resource Activities**Purchase****After Clicking On The PURCHASE You'll Get Many Options Like Vendor, Purchase & Etc.**

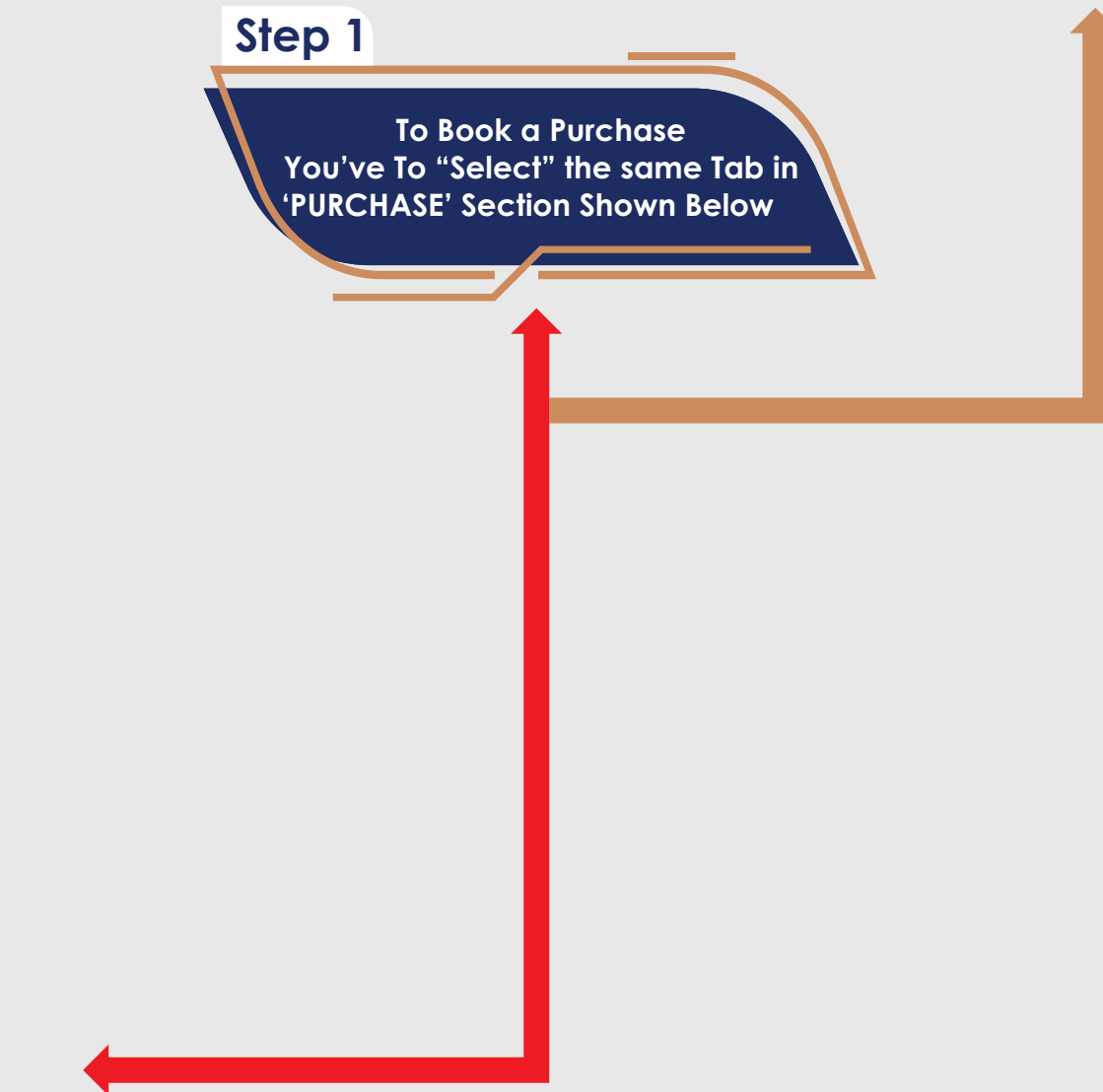
Wednesday 16th August - 2023, Time: 6:40:42 PM

 Clock In

Vendors/Suppliers 	Purchase 	Vendor/Suppliers Payments Made	Items
Vendor	Purchase	Payments Made	Items

Step 1

To Book a Purchase
You've To "Select" the same Tab in
'PURCHASE' Section Shown Below





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- Company Law
- Robot
- Human Resource
- Activities

Purchase

Wednesday 16th August - 2023, Time: 6:43:31 PM

Clock In

Batch Action

01/08/2023 - 31/08/2023

Select Organization

Select Vendor Company

Select Vendor Name

Step 2

NOW "CLICK" ON THE
+ BUTTON SHOWING YOU
IN THE DIAGRAM



Export

Import

All Purchase

Show 10 entries

Search:

	Booking Id	Invoice No.	Vendor Company	Vendor Name	Organization Name	Description	TDS Amount	Paid Amount	Balance Due
	284992734375	29/2023-24	Archana c Fadia	Archana C Fadia	DEEPAK A. VARIYA & CO.	PROFESSIONAL FEES Professional Fees for preparin...	₹ 1,000.00	₹ 0.00	₹ 1,000.00
	948156751982	31/2023-24	CHIRAG FADIA & COMPANY	CHIRAG FADIA	DEEPAK A. VARIYA & CO.	PROFESSIONAL FEES Professional fees for foll ser...	₹ 10,000.00	₹ 0.00	₹ 10,000.00
	356124488395	464	SHYAM C. AGRAWAL & CO.	CHARTERED ACCOUNTANT	DEEPAK A. VARIYA & CO.	PROFESSIONAL FEES CERTIFICATE COST OF ACQUISITIO...	₹ 2,000.00	₹ 0.00	₹ 2,000.00
	761472319895	33/2023-24	CHIRAG FADIA & COMPANY	CHIRAG FADIA	DEEPAK A. VARIYA & CO.	PROFESSIONAL FEES Professional fees for foll ser...	₹ 10,000.00	₹ 0.00	₹ 10,000.00
	119667482328	23-24/J/02	J A Variya & Co	J A Variya & Co	DEEPAK A. VARIYA & CO.	PROFESSIONAL FEES Accounting charges for the P...	₹ 105,000.00	₹ 0.00	₹ 105,000.00
	321914556237	RG/198/23-24	RNET GIGAFIBER PVT. LTD.	RAJ SIR	DEEPAK A. VARIYA & CO.	INTERNET BILL FOR THE MONTE OF JULY -2023	₹ 1,180.00	₹ 180.00	₹ 1,180.00
						PROFESSIONAL			

You can also add data
by uploading Excel Sheet

Now Fill the Mandatory Fields & Submit The Form By "clicking" Save Button

[Clock Out](#)

Purchase

All Purchase Add Purchase

After Clicking The '+' Button Following Screen Will Appeared For Preparation Of Invoice

trans id * 571218854243

Organization Name * BEST LEGAL PRIVATE LIMITED

Vendor Company Name * DEFG

Invoice No * 01

Purchase Date 2023-04-01

Due Date 2023-04-16

Expense Category * as

Discount Type Before Tax

Remarks asa

Attachment

Click Here To Upload The Attachment For Your Purchase Voucher Or Invoice Or Supporting

Drag files to upload (or click)

You Just Have To Select the Date From Calendar, The Date Will Auto. Generate In The Column

You can Also Add Company By Clicking On The + Icon

Notes

ABC

B I S Ix

Styles Format

This Add Item will give list of services / product, description HSN Code & Its Price Per Unit As Saved Previously. You need To just Select While Generating an Invoice & It will be Added In Invoice

Add Items

+

You can Add New Item from Here And it will be saved at item module

Item Name	Description	HSN/SAC Code	Qty	Price	Tax Rate	Total	Action
Item Name	Description		1	Price	No Tax		☒
Sub Total :							0.00
Discount (%)			0				
Adjustment			0				
Total :							0.00

After Completing The Form Press On Submit Button

Cancel

Submit



DEEPAK VARIYA

Last Login: 01-04-2023 2:27 PM

Online

- Dashboard
- Download Section
- Organization
- Customer
- Company
- Tasks
- Digital Signature
- Expense
- Items
- Sales
- Purchase
- Vendor
- Purchase
- Payments Made
- Auto Bank Reconciliation (ABR)
- Company Law
- Human Recourse

Purchase

After Submitting The Form You'll be Redirect To All Purchase List

Saturday 1st April - 2023, Time 4:59:46 PM

[Clock Out](#)

Batch Action

01/04/2023 - 30/04/2023

Select Organization

Select Vendor Company

Select Vendor Name

Step 4

Now You've Successfully
add Purchase

All Purchase

Show 10 entries

Search:

	Booking Id	Invoice No.	Vendor Company	Vendor Name	Organization Name	Description	Total Amount	Tax Amount	TDS Amount	Paid Amount	Balance Due	Purchase Date	Payment Date
	571218854243	01	DEFG	RAJ	BEST LEGAL PRIVATE LIMITED		₹ 0.00	₹ 0.00	₹ 0.00	₹ 0.00	₹ 0.00	01-04-2023	

Booking Time 01-04-2023 16:59:39

Progress Status Fully Paid

Attachment N/A

Action



← You will Also Get Many Action Here

Showing 1 to 1 of 1 entries

[Previous](#) [1](#) [Next](#)

Great.. You've Successfully Completed The Session See You In Next Slide..