



**To Start With ABR
Auto Bank Reconciliation**



Online

DEEPAK AMARSHI VARIYA

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(ABR)

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Auto Bank Reconciliation (ABR)

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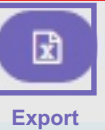
Batch Action

01/09/2023 → 30/09/2023

All Bank Accounts

Select Organization

All Entries



Export



Import

These Are The Transactions Which Shows That It Is Pending For
Review & Nothing Has Been Categorized Or You May Call It Suspense

These Are The Transactions Which Shows That It Is Pending For
Verification

These Are The Transactions Which Shows That It Is
Verified & Reconciled

☐	Action	Transaction...	Value Date	Description	Ref No./ Cheque No.	Debit	Credit	Balance	ABR
☐	   	☐ 13-09-2023	13-09-2023	BY TRANSFER-INB LOAN GIVEN--	CTY6406417 TRANSFER FROM		125000.00	132477.08	DAVSBIB09 Unutiliz
☐	   	☐ 13-09-2023	13-09-2023	UPI-HOTEL GOPI-PAYTMQR281005050...	0000325665812058			35603.76	DAVHDFC1
☐	   	☐ 13-09-2023	13-09-2023	UPI-PARAMOUNT MEDICAL ST-FCBIZCZ...	0000325663369178	370.00	0.00	36028.76	DAVHDFC1
☐	   	☐ 13-09-2023	13-09-2023	UPI-PARAMOUNT GENERAL HO-BHARA...	0000325663033246	600.00	0.00	36398.76	DAVHDFC1
☐	   	☐ 13-09-2023	13-09-2023	NEFT CR-SBIN0004266-METALLOYS RE...	SBIN223256735534	0.00	600.00	36998.76	DAVHDFC1 Unuti
☐	   	☐ 13-09-2023	13-09-2023	122111053/BHARATKOSH	0000232562388058	150.00	0.00	36398.76	DAVHDFC1
Total Records : 97 Total Credit : 0 Total Debit : 65 Opening Balance : 0 Closing Balance : 0									

Step 1

To Start With (ABR) Auto Bank Reconciliation
You've To "Select" the Tab (ABR)
Auto Bank Reconciliation

Step 2

You can also add data
by Importing Excel Sheet

You Can Also Start
With (ABR) Auto Bank Reconciliation
Quick Generate Option As Well

Clock In



Online

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(ABR) Company Law Robot Human Resource

Auto Bank Reconciliation (ABR)

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Import Bank Statement

Follow The Steps For Import You Bank Statment.

Please Make Sure That You Must Have Selected Applicable Sample File

 Download Sample 1 Download Sample 2

Step

1

Download Sample File

Step

2

Fillup the columns & rows as
per Download Sample file

Step

3

Save the file to your PC

Step

4

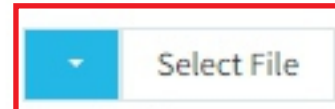
Import / Upload File

Step

5

Refer the error/confirmation
message showing on top right corner

Choose File*



Sample File 1

← Choose Appropriate Option i.e. Vertical Or Horizontal Formatt

Select Account *

NONE



← You can Add You Bank Details From Here

After Completing The Form
Press On Upload Button

Upon Successful Import You Can See The Massage Over Top Right On The Screen.

Please Note Thta The Duplicate Enteries Of Your Bank Statements Will Be Excuded For Same Transaction Date.



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Auto Bank Reconciliation (ABR)

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You Can Add Rules For Your Bank Statements As Per Your Choice.

The Expense Category & Income Category Will Be Allocated By The System Automatically For Debit Transaction & For Credit Transactions Respectively

All Bank Accounts Rules

Show 10 entries

Search:

Rule Name	ABR Category Name	Account Name & No.	Action
Stipend & Salary	Salary		
Sales	Professional Fees		
INDIAN RAILWAYS	Travelling		
PETROL	Petrol & Fuel		
Billable Expense	Others		
Purchase			
CAR LOAN	CAR LOAN		

Income Category = You Can Add The Desired Income category For Each Of The Credit Entries Of Bank Statment

Expense Category = You Can Add The Desired Expense (Billable & Non Billable) category For Each Of The Debit Entries Of Bank Statment



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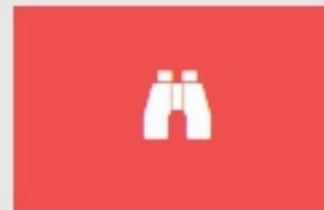
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Auto Bank Reconciliation (ABR)

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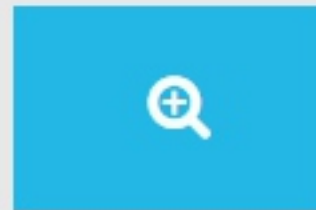
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Batch Action

01/09/2023 - 30/09/2023

All Bank Accounts

Bank Connection

Bank Entry

Upon Clicking On Sync Button The Selected Bank Entries Will Categorized & Get Automatically Verified As Per Set Rules. Categorized Means Allocation Of Category For Income (credit Entry) & Expense (Debit Entry) Of The Selected Bank

All Bank Accounts

Rules

☐	Action	Transaction...	Value Date	Description	Ref	Debit	Credit	Balance	ABR
☐		☐ 13-09-2023	13-09-2023	BY TRANSFER-INB LOAN GIVEN--	CTY6406417 TRANSFER FROM ...	0.00	125000.00	132477.08	DAVSB11309 U Unutiliz
☐		☐ 13-09-2023	13-09-2023	UPI-HOTEL GOPI-PAYTMQR281005050...	0000325665812058	425.00	0.00	35603.76	DAVHDFC1
☐		☐ 13-09-2023	13-09-2023	UPI-PARAMOUNT MEDICAL ST-FCBIZCZ...	0000325663369178	370.00	0.00	36028.76	DAVHDFC1
☐		☐ 13-09-2023	13-09-2023	UPI-PARAMOUNT GENERAL HO-BHARA...	0000325663033246	600.00	0.00	36398.76	DAVHDFC1
☐		☐ 13-09-2023	13-09-2023	NEFT CR-SBIN0004266-METALLOYS RE...	SBIN223256735534	0.00	600.00	36998.76	DAVHDFC1 U Unuti
☐		☐ 13-09-2023	13-09-2023	122111053/BHARATKOSH	0000232562388058	150.00	0.00	36398.76	DAVHDFC1

Total Records : 97 Total Credit : 0 Total Debit : 65 Opening Balance : 0 Closing Balance : 0

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DEEPAK AMARSHI VARIYA

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Auto Bank Reconciliation (ABR)

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Batch Action

01/09/2023 - 30/09/2023

All Bank Accounts

Select Organization

All Entries

All Bank Accounts Rules

Upon Clicking On Sync Button The Selected Bank Entries

Common Search...

☐	Action	Transaction...	Value Date	Description	Ref No./ Cheque No.	Debit	Credit	Balance	ABR Code
☐		(View) This Button Will Show The Details Against Mapped Invoice, Debit Note, Category Of Income, Category Of Expense, Task ID, Utilized Amount, Un Utilized Amount Verified By, SRN Number, Expense Id, Etc.							
☐		This Option Will Allow You To Convert this Debit Entry Into Billable Expense & Book The Entry From Here Only Instead Of Booking From Expense Module	13-09-2023						
☐		(Reset) This Button Will Allow You to Reset The Entry Again In case You've Selected The Wrong Category Or Verified Wrongly Or So On. At the time of Verification/Reconciliation or Audit stage if you feel that something is wrongly booked then you can use the reset button. This reset button will allow you to reset the entry again and make it rectify. Note: This Reset Functionality Will Apply Here In This ABR Module Only So Please Rectify / Delete Income Entry & Expense Entry From Payment Received & Payment Made Modules Respectively.							
☐		This is Search Button and only appears at the Credit Bank Entries. This is unique search functionality & it will help you out with nearby suggest & match. The system takes the data for matching from different module like Customer Name, Company Name, Task, Amount of Invoice & Debit Note, Un-cleared Cheque booking etc. Upon finding a match you can just select the entry and your booking will be done automatically.	13-09-2023						
☐			13-09-2023						
Total Records : 97 Total Credit : 0 Total Debit : 65 Opening Balance : 0 Closing Balance : 0									

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Batch Action

01/09/2023 - 30/09/2023

All Bank Accounts

Select Organization

All Entries

All Bank Accounts Rules

Common Search...

☐	Action	Transaction...	Value Date	Description	Ref No./ Cheque No.	Debit	Credit	Balance	ABR Code
☐		☐ 13-09-2023							
☐		☐ 13-09-2023							
☐		☐ 13-09-2023							
☐		☒ 13-09-2023		Billable Expense					
☐		☒ 13-09-2023		Auto					
☐		☒ 13-09-2023		Sales					
☐		☐ 13-09-2023							

Total Records : 97 Total Credit : 0 Total Debit : 65 Opening Balance : 0 Closing Balance : 0

At the time of Verification stage you find that entry is properly categorized then just tick the box. Once you click the box you will find this (✓) icon here and entries will be considered as Verified & Reconciled. You can check the Name of User who has verified along with the Time & Date at Excel & View button. You can also unverified the entry by ticking again. Note: If you have duly set the Rule for Debit or Credit entries in ABR then Review, Verification, and Category Allocation will be done by the system only and nothing to be done manually.

Auto Bank : If You Have Duly Set The Rule For Debit Or Credit Entries In Abr Then Review, Verification, And Expenses/income Category Allocation Will Be Done By The System Only And Nothing To Be Done Manually. The Word "auto" Indicates That These Entries Have Been Booked, Verified And Reconciled By System Only And Also Indicates The "rule Name" Set By You Like Sales, Purchase, And Billable Expenses Etc...



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Auto Bank Reconciliation (ABR)

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Batch Action

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All Bank Accounts

Select Organization

All Entries

All Bank Accounts Rules

☐	Action	Transaction...	Value Date	Description	Balance	ABR Code
☐	   	☐ 13-09-2023	13-09-2023	BY TRANSFER-INB LOAN GIVE	2477.08	DAVSBI13092023/A1/CR125000 Utilized = 0 Unutilized = 125,000.00
☐	   	☐ 13-09-2023	13-09-2023	UPI-HOTEL GOPI-PAYTMQR28100	603.76	DAVHDFC13092023/A1/DR425
☐	   	☐ 13-09-2023	13-09-2023	UPI-PARAMOUNT MEDICAL ST-FC	028.76	DAVHDFC13092023/A1/DR370
☐	   	☒ 13-09-2023	13-09-2023 Billable Expense	UPI-PARAMOUNT GENERAL HO-B	398.76	DAVHDFC13092023/A2/DR600
☐	   	☐ 13-09-2023	13-09-2023	NEFT CR-SBIN0004266-METALLOY	998.76	DAVHDFC13092023/A1/CR600 Utilized = 0 Unutilized = 600.00
☐	   	☐ 13-09-2023	13-09-2023	122111053/BHARATKOSH	39	DAVHDFC13092023/A1/DR130
Total Records : 97						1-6

ABR = Auto Bank Reconciliation
= Bank Statement of your Organisation/Firm
Anupalan will generate automatic unique code against each entry i.e. ABR Debit Code for all Debit Entries and ABR Credit Code for Credit Entries upon import / upload of bank statement into module called 'Auto Bank Reconciliation' These auto generated ABR Debit Code and ABR Credit Code will help you error free Reconciliation method i.e. booking of Receipt & Payment entries against your Customer Receipt & Vendor Payment respectively. How Anupalan generates the unique ABR Code against each Bank Entries ? It is combination of following:

- 1) Organisation Abbreviations (e.g. AOPL for Anupalan Online Private Limited)
- 2) Bank Abbreviations (e.g. SBI State Bank of India)
- 3) Date of Transection of Bank Entry (e.g. 20042023 for 20th April, 2023)
- 4) DR / CR (e.g. DR for Bank Debit Entry & CR for Bank Credit Entry)
- 5) Serial No. A1 (If similar entry in Bank Statement then it will be moved further to A2 and A3 so on...)
- 6) Amount

Utilized: It reflects amount mapped against the Sales Invoice, Debit Note, Purchase Booking.

Unutilized: It reflects the balance/ unmapped amount and that can be still used against the Sales Invoice, Debit Note, Purchase Booking.



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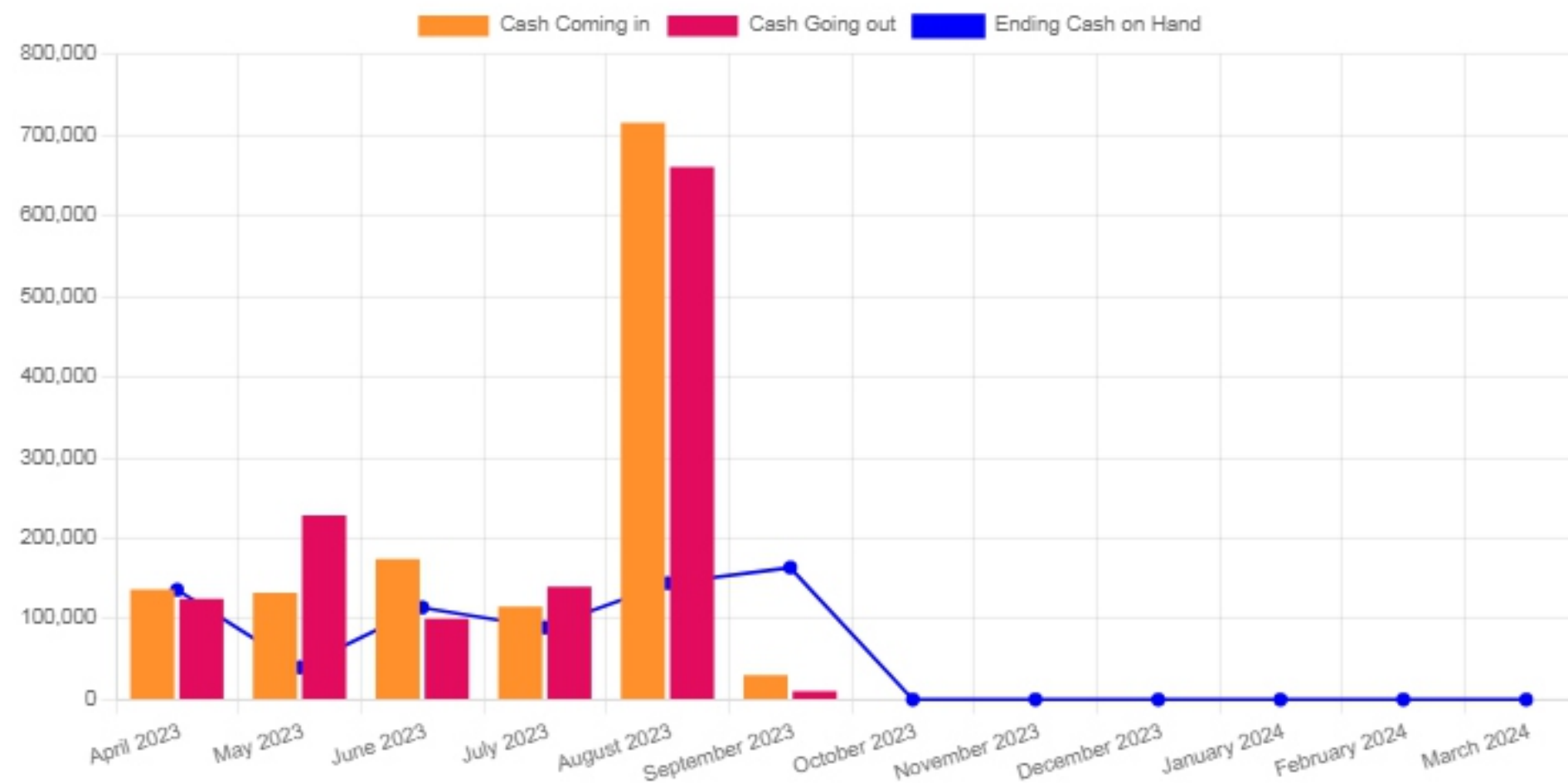
File Manager

This Is (ABR) Auto Bank Reconciliation Dash Board

Cash Flow

DEEPAK AMARSHI VARI...

This Financial Year



1,303,466	Total Cash Coming In
1,264,255	Total Cash Going Out
7	Transactions For Review
0	Transactions For Verification
74	Transactions Verified & Reconciled

1 Transactions	22,400 Category Pending	58 Transactions	1,281,066 Category Allocated	6 Transactions	83,929 Category Pending	16 Transactions	1,180,326 Category Allocated
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Income and Expense

DEEPAK A. VARIYA &...

This month

64,500	48,434.70	0
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SHORTCUTS