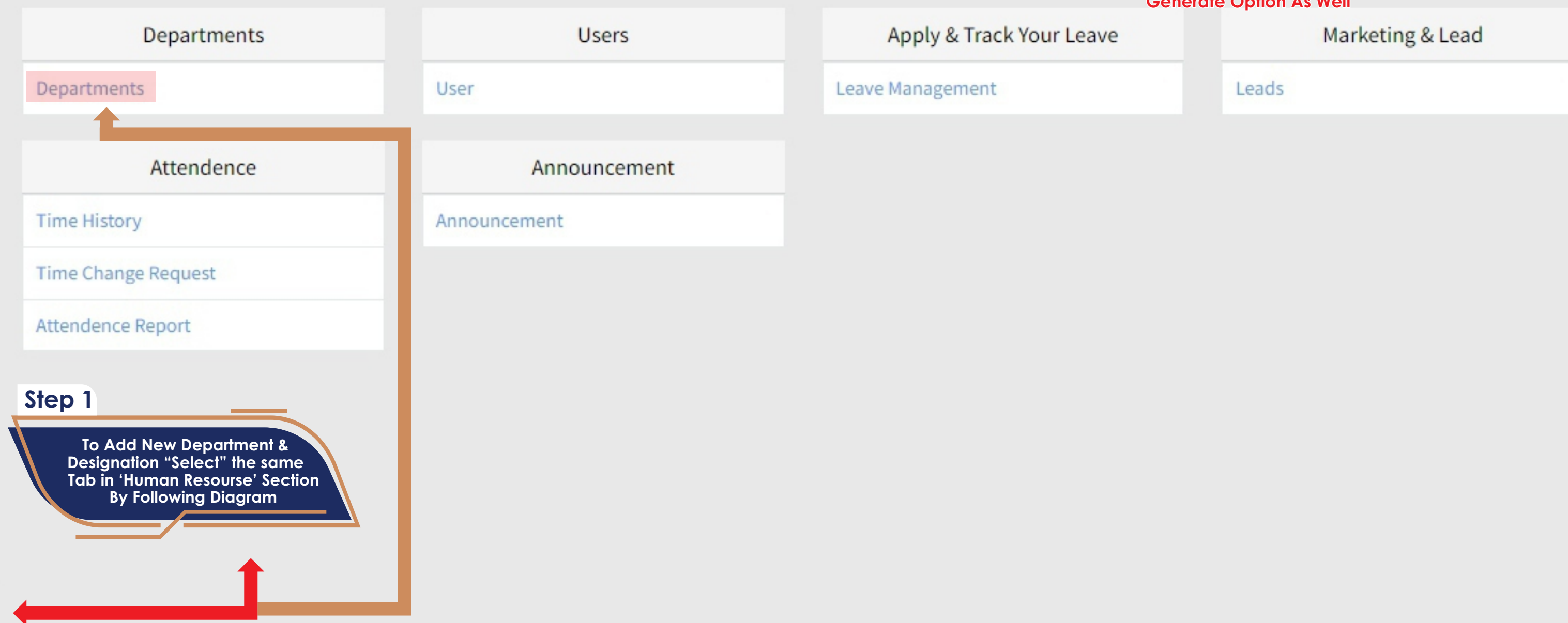




How To Add
DEPARTMENT & DESIGNATION

- Human Resource

**You Can Also Add
Department & Designation
From Quick
Generate Option As Well**





DEEPAK AMARSHI VARIYA

Last Login: 16-08-2023 3:39 PM

Online

- Dashboard
- Download Section
- Organization
- Customer
- Company
- Tasks
- Digital Signature
- Expense
- Items
- Sales
- Purchase
- Auto Bank Reconciliation (ABR)
- Company Law
- Robot
- Human Resource
- Activities
- Reports
- File Manager
- Communication
- Delivery Challan

Departments

Wednesday 16th August - 2023, Time 4:27:59 PM

[Clock In](#)

All Department & Designation

[+ Add New Department & Designation](#)

Account Department

#	Designation	Action
1	Admin Total Users: 2	
2	Manager Total Users: 0	
3	Staff Total Users: 6	

CA Department

#	Designation	Action
1	Admin Total Users: 0	
2	Manager Total Users: 3	

Marketing Department

#	Designation	Action
1	Admin Total Users: 0	
2	Manger Total Users: 0	
3	Staff Total Users: 1	

CS Dep

#	Designation	Action
1	Admin Total Users: 2	
2	Management Trainee Total Users: 10	
3	Manager Total Users: 0	
4	Staff Total Users: 0	
5	Staff Total Users: 1	

Legal Department

#	Designation	Action
1	Admin Total Users: 0	
2	Manager Total Users: 0	
3	Staff Total Users: 0	

Step 2

NOW "CLICK" ON THE
BUTTON SHOWING YOU
IN THE DIAGRAM



[← Clock Out](#)

[Back](#)

MANAGER

Now Here You've Create The Department & Designation & Have Give The Permission By Selecting Options Below

Licence No : 20220412ANPL10118



DEEPAK VARIYA

Last Login: 07-04-2023 1:53 AM

Online

- Dashboard
- Download Section
- Organization
- Customer
- Company
- Tasks
- Digital Signature
- Expense >
- Items
- Sales >
- Purchase >
- Auto Bank Reconciliation (ABR)
- Company Law >
- Human Recourse v

Departments

Friday 7th April - 2023, Time 2:19:42 AM

[Clock Out](#)

All Department & Designation

[+ Add New Department & Designation](#)

Account Department



#	Designation	Action
1	DEPARTMENT ADMIN Total Users: 1	

This Count is Showing
Number Of User In The
Department

ABCD



#	Designation	Action
1	MANAGER Total Users: 0	

Here You'll Get 2 Options
Edit Or Delete

Great.. You've Successfully Completed The Session See You In Next Slide..